

HOLIDAY PARK, PARK & RECREATION DISTRICT

Board of Trustees Workshop Meeting Minutes

Main Recreation Hall
December 27, 2017 @ 9:00 AM

I. Call to Order

The meeting was called to order by Chairperson Richard Gortz at 9:00 A.M.

Chairperson Gortz announced that 2nd Vice Chairperson Brent Corey would be taking meeting notes in Secretary Dorlis McKinney's absence.

II. Roll Call.

Taken by: Brent Corey

Present: Chairperson Richard Gortz, 1st Vice Karin Anderson, 2nd Vice Brent Corey, Secretary ~~Dorlis McKinney~~, Treasurer Don LaMaster, Trustees ~~David Jones~~, Ken Judd, Betty Hart, and ~~Bill Mitchell~~, Sgt-at-Arms Bob Bachman, and Park Manager Wayne Schofield.

Absent/Excused: Dorlis McKinney, David Jones, and Bill Mitchell.

III. New Business

Previous Meeting Minutes. Regular Trustee Meeting, Dec. 14, 2017.

Changes to written minutes: None

The board consensus was to move to our Regular Trustee Meeting Agenda.

1. Lawn Maintenance Proposals.

Discussion:

Chairman Gortz explained that our current lawn contract ends Jan. 31, 2018.

Manager Schofield said we had received the following four bids.

Prime-Scape Services:	\$188,400
Duval Landscape:	\$249,822
A to Z Mower, Inc.:	\$272,000
American Groundskeeper:	\$424,900

Much discussion and many comments by trustees and attending residents took place. Many questioned the received bids, the companies' ability to meet all of our specifications, the manpower commitments, the equipment commitments, their previous experience, their manpower training, supervision, references, incentives, possible future price increases, their willingness to sign our contract not theirs, the bidding process going forward, and legal procedures for negotiating a contract. Many other questions and suggestions were also offered by trustees and residents.

Chairman Gortz asked that we contact our attorney for negotiating and bidding guidelines.

Chairman Gortz scheduled a Special Trustees' Workshop for Jan. 9, 2018 at 9:00 AM for each of the four bidders to make a presentation to our trustees and to answer questions.

The trustees will present questions for asking to the bidders in advance to Manager Schofield; he will organize the questions to be asked during each bidder's presentation.

We will need a 60 day extension on our present contract.

The board consensus was to move this item to our Regular Trustee Meeting Agenda.

2. Permission for 5472 Holiday Park Blvd. underage resident.

Discussion:

Much discussion took place concerning possible problems that can arise from approval of an underage resident in our 55+ community.

The board consensus was to move this item to our Regular Trustee Meeting Agenda.

IV. Trustee Comments:

Gortz: He has included several items in our January newsletter concerning ideas for Capital Improvement consideration, such as; lobby upgrade, roof shingles, main hall update, interior lighting, kitchen upgrades, and staff reorganization. He will schedule this to a workshop.

Anderson: No comments.

Corey: No comments.

LaMaster: No comments.

McKinney: Absent

Judd: No comments.

Mitchell: Absent

Jones: Absent

Hart: No comments.

Manager: No comments.

V. Resident Comments:

1. John Sermersheim: He agrees with what we discussed today.
2. Debbie Hall: We need to be consistent with our decisions and violation enforcement. Manager Schofield said violations need to be reported to the office.
3. Merlin Hopkins: We need to move forward with development in the park; however, many residents have limited income.

4. Cheryl Morris: A past workshop discussed fence replacement, what's the status?
Manager Schofield reported that his staff repairs and replaces fencing, as needed. There is no money in the budget to do massive replacements.
5. Cheryl Morris: Pets are walking in the no pet section and into her yard.
Manager Schofield reported that pets can walk in the no pet section on the road and sidewalks. The pet restriction prohibits pets from residing in homes in the no pet section. Pet intrusion into yards should be reported to the office.
6. Sandy Hopkins: Thanks for considering Capital Improvements. She runs a private Facebook page with Holiday Park information.
7. John Sermersheim: He was disappointed that Holiday Park facilities were closed on the afternoon of Christmas eve. He thinks the facilities should remain open.
Manager Schofield responded that he was following a 2002 Trustee resolution to close at noon on Christmas eve and open again on Christmas. He opened the facilities for at 5:30 A.M. on Christmas day.
8. Dee Neely: Happy about Capital Improvements. Need to determine cause of odor in lobby.
Manager Schofield is working to eliminate the problem.

VI. Adjournment:

Motion to adjourn the meeting by Don LaMaster, 2nd by Brent Corey.

Meeting adjourned at 10:43 A.M.

Respectfully Submitted,

Brent Corey
2nd Vice Chairperson