

**Holiday Park, Park & Recreation District
Special Meeting Minutes
June 14, 2022**

DRAFT

- I. **Call to Order** by Chairperson Karin Anderson @ 9am
- II. **Pledge of Allegiance**
- III. **Roll Call**
Taken By: Lisa Hoover

Present: Chairperson Karin Anderson, Treasurer Don LaMaster, Secretary Sharon O'Reilly, Trustee Jim Oliver, Trustee Deborah Perla, Trustee Donna Mills, District Mgr. Bob Duncan, and Sergeant-at-arms Bob Burleigh
Absent: 1st Vice Chair Ken Judd, 2nd Vice Chair Bob Bachman, Trustee John Rabideau,

- IV. **New Business**

- 1. Renovations

- A. Bids

- Karin presented the bids to the Trustees and covered some information concerning the breakdown of the bid such as the tax would be removed on materials since we are a tax free. She also explained part of the bid is contingency in the event additional work is needed. If not used then it is removed from the total at the end of construction. **Motion to approve bid from Wessel Construction by Jim Oliver, 2nd by Sharon O'Reilly. Motion carried.**

- B. Contract

- Karin requested approval for the contract once it was reviewed by the attorney. Consensus was in favor of this request. **Motion to approve the contract after review by attorney by Deb Perla, 2nd by Jim Oliver. Motion carried.**

- C. Payment

- Karin wanted to discuss the amounts for down payments on the work being done. Don LaMaster stated approval of the funds was already given by the board. The amount of draws to take care of payments as agreed only needs 2 trustees, generally Treasurer and 1 other Trustee. No motion required on this item.

- D. Storage

- Bob Duncan presented estimate on the cost of a portable office and storage needed. Deb Perla wanted to make sure all available space was being utilized. A suggestion was made to use the Ceramics building as well. Don LaMaster also requested the funds be drawn from the long range as there was sufficient funds available. **Motion to approve \$15,000 to cover portable office and storage during renovation from long range funds by Sharon O'Reilly, 2nd**

by Donna Mills. Motion carried.

E. Secure Mailbox for Trustees and Clubs

Bob Duncan requested the approval for purchase of a new mailbox unit for the Trustees. Unit would have sufficient slots to include all the clubs if they wish to use them. Suggestion for \$100 from each club to help purchase the unit. Consensus was for Bob to go ahead and move forward with purchase as cost would be within his limit range. No motion required

F. Plumbing

Motion was made by Donna Mills, 2nd by Jim Oliver to bring the topic of the plumbing back to the table. She has had several residents continue to question the importance of making sure the plumbing is going to be adequate and why we can't simply upgrade it now during construction. Bob Duncan stated that the inspection of the plumbing showed that all the kitchen will be replaced but the rest of the building had been certified adequate for age. Jim Oliver still expressed the concern as to its age in general and if it would make it another 20+ years of use. It would be a waste to have to rip up any of the new flooring in the future to fix plumbing that could have been replaced during construction. Consensus was made to request a bid on replacement cost of the plumbing and redress the issue. Bob Duncan will get the information. **Donna Mills rescinded your motion, 2nd by Jim Oliver. Motion rescinded.**

G. Laundry room doors

Don LaMaster asked that the laundry room doors be replaced. Bob Duncan will get information on their replacement.

V. **Supplemental Items**

None

VI. **Trustee Comments**

Jim Oliver - advised everyone that he will be away for next month or so and Bob Duncan will preside over the ACC meetings in his absence as stated in the By-laws.

Karin Anderson – wanted to assure everyone that the absent Trustees receive all the information and support documents that are discussed at the meetings so they can give their input as well as ask questions via the District Manager, Bob Duncan. Also wanted to thank all those who are helping with the storing and packing of Phase I so it will be empty and ready for construction.

VII. **Residents Comments**

Wiz LaMaster – asked that enough chairs and table be left for Bean Bag baseball. Linda Gibson – asked how long the Main Hall would be accessible. That is yet to be determined.

VIII. **Adjournment**

Motion to adjourn the meeting by Don LaMaster, 2nd by Jim Oliver. Motion carried.

Meeting adjourned at 10:01am.

Respectfully Submitted,



Lisa Hoover
Admin. Assist

Attested to,



Deborah Perla
Asst. Secretary, Board of Trustees