

RESOLUTION 2026-06

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE HOLIDAY PARK PARK AND RECREATION DISTRICT REGARDING
ESTOPPEL AND APPROVAL OF SALE COSTS
AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, Holiday Park Park and Recreation District (the "District") maintains records relating to the ownership, assessments and other matters affecting property within the District; and

WHEREAS, requests are made to the District to provide an Estoppel and Approval of Sale in connection with the sale or transfer of real property within the District; and

WHEREAS, an Estoppel and Approval of Sale provides a written statement of information contained in the District's records concerning the status of a property including assessments, amounts due, and other information maintained by the District; and

WHEREAS, the preparation and issuance of an Estoppel and Approval of Sale requires District staff time and resources, and the District provides this administrative service to authorized requestors to facilitate real estate transactions and provide information concerning property within the District; and

WHEREAS, the District desires to establish a reasonable administrative fee to recover, in whole or in part, the District's costs associated with reviewing, preparing, and issuing an Estoppel and Approval.

NOW, THEREFORE, BE IT RESOLVED that the District shall provide an Estoppel and Approval of Sale upon request, subject to the following conditions:

SECTION 1. The District's existing sale or transfer application process requires an Estoppel and Approval of Sale to be obtained prior to closing. The closing agent handling the closing shall request an Estoppel and Approval of Sale from the District prior to the closing in accordance with the procedures established by the District and provided on the District website.

SECTION 2. Upon receipt of a complete request, including all required documentation and approvals, the District shall process the request and, upon completion of its administrative review, provide a completed Estoppel and Approval of Sale to the requesting closing agent.

SECTION 3. Each Estoppel and Approval of Sale shall be subject to a \$150.00 administrative fee payable by and billed to the requesting closing agent. The administrative fee is intended to defray the administrative costs incurred by the District in processing the request and preparing and issuing the Estoppel and Approval of Sale.

SECTION 4. If any section or part of a section of this Resolution be declared invalid or unconstitutional, the validity, force and effect of any other section or part of a section of this Resolution shall not thereby be affected or impaired unless it clearly appears that such other section or part of this Resolution is wholly or necessarily dependent upon the section or part of a section so held to be invalid or unconstitutional.

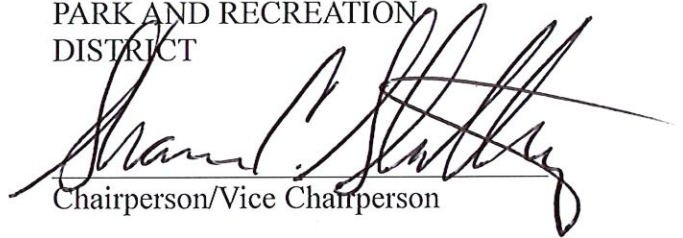
SECTION 5. This Resolution shall become effective upon its adoption by the Board of Trustees.

PASSED AND ADOPTED this 8th day of October 2026.

ATTEST:


Secretary/Assistant Secretary

BOARD OF TRUSTEES
OF HOLIDAY PARK
PARK AND RECREATION
DISTRICT


Chairperson/Vice Chairperson