

**HOLIDAY PARK  
PARK AND RECREATION DISTRICT  
Regular Meeting Minutes  
May 3, 2018 @ 7:00pm**

**I. Call to Order**

The meeting was called to order by Chairman Dick Gortz at 7:00pm.

**II. Invocation**

The Invocation and Pledge of Allegiance was led by Secretary Dorlis McKinney.

**III. Roll Call**

Present: Chairman Dick Gortz, 1<sup>st</sup> Vice Karin Anderson, 2<sup>nd</sup> Vice Brent Corey, Secretary Dorlis McKinney, Treasurer Don LaMaster, Trustees Betty Hart, Ken Judd and Bob Bachman, Park Manager Wayne Schofield and Sargent at Arms Jim Oliver.

**IV. Approval of Previous Meeting Minutes**

**Motion to approve the April Meeting Minutes was made by Don LaMaster, 2<sup>nd</sup> Bob Bachman.**

**V. Manager's Report**

Park Manager Wayne Schofield explained they have already started four projects that we planned for this summer. We have a need to two (2) new Air conditioners. The one's we did have are old and probably replacement will be necessary.

**VI. Treasurer's Report**

No treasurer's report due to the early date of this meeting.

**VII. Chairperson's Report**

No Comment.

**VIII. Trustee Committee Reports**

Brent Corey  
Operations - No Comment.

Don LaMaster  
Maintenance - No Comment.

Dick Gortz  
Personnel - No Comment.

Bob Bachman  
ACC - No Comment.

Karin Anderson  
Rules & Regulations - No Comment.

Ken Judd  
Compounds - The compounds are clearing out, no problems at this time

Betty Hart  
Lawns & Drainage All is well

#### IX. Resident Comments

Roberta Swingle -Requested Tuesdays workshop be in the evening. Dick said its tough scheduling the hall during the mornings.

#### X. Old Business

None.

#### XI. New Business

##### 1. Auditor

Mr. Cramer, our Auditor, gave a detailed report as to his findings while conducting our audit.

##### **Exhibit#1**

##### **Audit Report ending September 30, 2017**

He presented final drafts to the trustees, this is an independent audit. Our administration's reported figures are in accordance with the standard practices. The financial highlights are very impressive – see page three (3)

The assets of the District exceeded its liabilities by \$1,845,327.00 at September 30, 2017. We are in a healthy financial situation.

Total expenses decreased \$9,614.00 in comparison to the previous year.

Total revenues increased \$70,721.00 in comparison to previous year.

We are operating in the black.

Our total net increased by \$138,727.00 for the year

Our deposits are held by a Qualified Public Depository financial institution.

We use good processes for accounting and our Internal Control over financial reporting are sound. There are no deficiencies.

We are experiencing no financial difficulties-As good as a report can get.

We had no material errors in our report. An excellent report for a small operation.

Dick thanked Mr. Cramer for the report. Brent thanked Mr. Cramer also and asked for the process of an audit to be explained.

Mr Cramer first looks at internal control – risk control. He looks for assets lost if any. His work is done after our staff turns in their draft. The tax collector collects most of our revenue. Brent commented he would like the report earlier next year- Mr. Cramer said he would try.  
Dick – We are in excellent financial shape.

2. ACC Variance 6861 Ocean Ct  
Explained by Bob Bachman – ACC committee not in favor of granting variance. **Motion to approve 6861 Ocean Ct. was made by Brent Corey, 2<sup>nd</sup> Don LaMaster. Motion failed.**
3. ACC Variance 6345 Fantasy Ct  
Bob Bachman explained the request for variance. Dick questioned the need for a variance. Brent felt that no variance was required. **Motion to approve permit by Brent Corey, 2<sup>nd</sup> Don LaMaster. Motion passed.**
4. 2018/2019 Budget  
**Motion to approve 2018/2019 Budget as presented, with an increase of \$6.10 per resident was made by Brent Corey 2<sup>nd</sup> Don LaMaster . Motion carried.**

#### XI. Trustee Comments

- |               |  |
|---------------|--|
| Betty Hart    | Thanked Wayne for his fine work on the Budget.   |
| Ken Judd      | - Moved to fill the seat by nominating Bill Mitchell – motioned passed.  |
| Dick Gortz    | - Suggested giving the Oath of Office to Bill Because we will have special meetings (two) this summer to consider Health Insurance and purchasing two (2) air conditioners.          |
| Wayne         | - Administered the Oath to Bill Mitchell. Bill was given a certificate of recognition for his serving on the board of trustees, as well as serving as Chairman of the ACC Committee. |
| Brent Corey   | Thanked the residents for their attendance. He wished everyone a safe summer.  |
| Wayne-Manager | Please don't encroach on summer projects currently in process. Please stand back to watch.   |
| Ken Judd      | Please secure your place in case of storm.   |

Betty Hart

You all don't have to leave.

**XIII. Adjournment**

**Motion to adjourn the meeting was made by Bob Bachman, 2<sup>nd</sup> Don LaMaster. Motion carried.**

Meeting adjourned at 7:50 pm.

Respectfully submitted,

Attest,

Dorlis McKinney  
Secretary

Dick Gortz  
Chairman