



SEP 06 2022

ARCHITECTS
PLANNERS
AA-FOO0116

HIBNER + LEVINE & ASSOCIATES

400 South Tamiami Trail, Suite 180

Venice, Florida 34285

HOLIDAY PARK - REMODELING AND RENOVATIONS COMMUNITY FACILITIES BUILDING

MEETING NOTES

Wednesday, August 31, 2022 - 9:00 a.m.

An on-site Progress Meeting was held at Holiday Park - new Remote Office; the meeting was attended by: John Rabideau, Brett Burmann and Steve Grossl (Holiday Park), Steve Kelle (Wessel Construction), and Jennifer Smith (Hibner + Levine & Associates).

The Contractor explained the drywall ceiling in the Community Hall has been removed and the rough in for the new plumbing lines in the Kitchen had been completed. But that the demolition crews and the project has come to a stop until we receive direction from the Owner on the RFP's presented last week. Holiday park indicated they are going before the Board again tomorrow (Thursday, September 1st) to explain why the added construction is required and needed, mostly due to code compliancy. They stressed they would let Steve and Jennifer know as soon as possible.

The Owner inquired about the pricing for RFP#12 (adding masonry and concrete to exterior walls) and RFP#13 (spray foam insulation). The Contractor indicated that he needed a drawing from the Architect's office on the masonry wall design and he would again inquire about the insulation quotation.

RFP #15, for the replacement of the roof vents, RFP #16, for the door relocation from Administration Office to behind Manager's Office, and RFP#17, the replacement of the formica top to a granite top in the Administration was reviewed and officially issued. Contractor indicated that he would work on pricing for those items.

The Owner explained the damage that was found in the Refrigerator/Storage Room and the exterior "Men's Club" storage room was not due to termites, but water damage. And that the droppings found were from ants. The water damage has created a requirement for a structural repair to the beam supporting the roof that has to be repaired. The Architect is in the process of engineering the repair and will have the contractor provide pricing for the repair, however, it will require the existing metal roof (which is part of a non-permitted addition) to be removed and replaced properly as part of the repair. The "Men's Room Storage" should be removed also, due to the moisture problems. The Building Department, while on site for other inspection, could question the storage room, research that it was not a permitted addition, and require proper plans and construction of the room. The Owner indicated that they would discuss having the room removed completely.

(941) 484-9333

HOLIDAY PARK

August 31, 2022

Page Two

The Contractor explained that he was concerned with the possibility of the City Inspector coming out to inspect the new structural repair and roof replacement and look further at the existing roof construction adjacent to our project. With the existing roof not being properly tied down to the exterior walls, on the remainder of the existing building, they could require the entire roof to be tied down to meet current code. The Contractor stressed that he only wants to make the Owner aware that it *could* happen. It was understood by all parties.

Next week's scheduled meeting has been cancelled and therefore, our next on-site progress meeting is scheduled for **Wednesday, September 14th at 9:00 a.m.**

END OF REPORT

c.c. Holiday Park
 Wessel Construction Corporation