

Prepared by and return to:
Holiday Park Park &
Recreation District
5401 Holiday Park Blvd.
North Port, FL 34287

RESOLUTION 2026-05

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE HOLIDAY PARK PARK AND RECREATION DISTRICT REGARDING PRIOR AUTHORIZATION FOR PAVILION CONSTRUCTION CHANGE ORDERS BY THE DISTRICT MANAGER AND THE TRUSTEE PAVILION COMMITTEE LIAISON AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Trustees has approved the construction of the community pavilion project; and

WHEREAS, the construction process may require timely approval of change orders to address unforeseen conditions, field adjustments, or project efficiencies; and

WHEREAS, delays in approving such change orders may negatively impact the project schedule, cost, and overall completion;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby grants prior authorization to the District Manager, **Vicky Lawrence**, and/or the Trustee Pavilion Committee Liaison, **Bob Bachman**, to review, approve, and execute construction change orders related to the pavilion project, subject to the following conditions:

1. **Authorization Threshold:** The District Manager and/or Trustee Pavilion Committee Liaison is authorized to approve individual change orders, provided that the cumulative total of all such approved change orders does not exceed **\$10,000.00** without further Board approval.
2. **Budget Compliance:** All approved change orders must remain within the total project budget as approved by the Board, unless otherwise specifically authorized by the Board of Trustees.
3. **Documentation:** All change orders shall be fully documented, including scope of work, cost, and justification, and maintained as part of the official project records.
4. **Reporting Requirement:** A summary of all approved change orders shall be presented to the Board of Trustees at the next scheduled Board meeting following approval.

5. **Emergency Authority:** In the event of an urgent or time-sensitive issue exceeding the authorization threshold, the District Manager shall make reasonable efforts to consult with the Trustee Chairperson prior to proceeding.

BE IT FURTHER RESOLVED that this authorization shall remain in effect for the duration of the pavilion construction project unless modified or rescinded by the Board of Trustees.

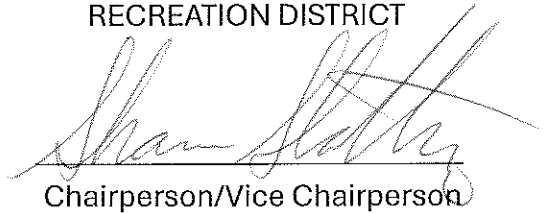
PASSED AND ADOPTED this 14th day of May 2020.

ATTEST:

BOARD OF TRUSTEES
OF HOLIDAY PARK
PARK AND
RECREATION DISTRICT



Secretary/Assistant Secretary



Chairperson/Vice Chairperson