



## HIBNER + LEVINE & ASSOCIATES

400 South Tamiami Trail, Suite 180

Venice, Florida 34285

### HOLIDAY PARK - REMODELING AND RENOVATIONS COMMUNITY FACILITIES BUILDING

#### MEETING NOTES

Thursday, October 20, 2022 - 9:30 a.m.

An on-site Progress Meeting was held at Holiday Park - Remote Office; the meeting was attended by: John Rabideau, Brett Burmann and Steve Grossl (Holiday Park), Steve Kelle and Jay Giles (Wessel Construction), and Jennifer Smith (Hibner + Levine & Associates).

The Owners were informed that the MEP Engineer was on site yesterday to review the construction progress and to review all changes and modifications, and that the revised drawings, that needed to be submitted to the City of North Port as permit modification, were expected in 2 - 3 weeks. Steve explained that once the drawings were received, they would be able to provide accurate pricing for all RFP's and move forward with City Inspections.

The Owner inquired about the RFP for a transfer switch for a generator. The Owners were asked what exactly they would want to run during a power outage. It was deemed the easiest and most cost effective if the entire service was included on the transfer switch. The Owner would have the ability to power the entire facility and could turn items off if deemed necessary. (To clarify this is only for a transfer switch and will not include a generator or propane tank).

The Owner's inquired whether the water leak had been located. The Contractor explained Babe's Plumbing is handling it and has not located the leak as of yet. They were expected on site soon to begin the restroom underground work and would further investigate the leak at that time.

Jennifer informed the Owners the A/V closet in the Conference Room would be relocated further down the wall, giving the room a more open feel when walked in. There is no additional costs for this change, since that room was added to the scope of the project.

Following the meeting, everyone visited the site (Photos attached). The Community Hall and Kitchen Floors had been poured with concrete; the saw cutting of the bathroom floors had been completed and removed, and was waiting on the underground to begin; the ceiling and roof in the Refrigerator Room had been removed and the installation of the structural beam was expected by weeks end.

The next progress meeting is scheduled for **Wednesday, October 26<sup>th</sup> at 9:00 a.m.**

c.c. Holiday Park  
Wessel Construction Corporation



CLEARANCE 9 FT

NO ENTRY

NO ENTRY



CLEARANCE 9 FT





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MANATEE

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PARKING BY  
DISABLED  
PERMIT  
ONLY













