

Holiday Park Park & Recreation District

Board of Trustees Workshop Meeting

Phase 1 Main Hall

March 26, 2024 @ 9:00am

Agenda

- I. CALL TO ORDER
- II. INVOCATION – PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. DISTRICT MANAGER REPORT
- V. CHAIRPERSON’S REPORT
- VI. TRUSTEE REPORTS
- VII. RESIDENT COMMENTS
- VIII. OLD BUSINESS
 1. Streaming Procedures
 2. ACC Rules & Changes (Setback Rules)
 3. Medium Priority List
 4. Pool Procedure Changes & Lap time Change
- IX. NEW BUSINESS
 1. Budget Review
 2. DISCUSSION – Finance Committee
 3. Special Assessment and/or Assessment Increase
 4. HOA Life Trustee Access
- X. SUPPLEMENTAL
- XI. TRUSTEE COMMENTS
- XII. RESIDENT COMMENTS
- XIII. ADJOURNMENT

Carmella Coons
District Manager

031

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HOLIDAY PARK PARK AND RECREATION DISTRICT TECHNOLOGY GUIDE

DRAFT

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DRAFT

LIVE STREAMING MEETINGS YOUTUBE

OUR CHANNEL = @HolidayPark-ParkandRecreation

SOFTWARE NEEDED

- GOOGLE CHROME
- OBS STUDIO

GOOGLE CHROME LOGIN

holidayparkoffice@gmail.com

5401Holid@y!

LT Pin 5401

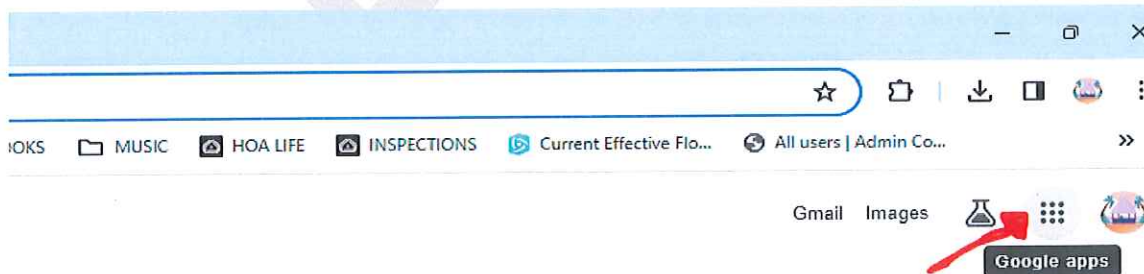
CREATING MEETING LINKS IN YOUTUBE

1. OPEN GOOGLE CHROME USING THE GOOGLE CHROME ICON
2. CLICK ON YOUTUBE SHORTCUT ON GOOGLE SHORTCUTS BAR



IF NOT THERE GO TO STEP 2A OTHERWISE SKIP TO STEP 3

- 2A. CLICK ON THE GOOGLE APPS ICON IN THE UPPER RIGHT OF THE SCREEN NEX TO THE LAB GLASS ICON

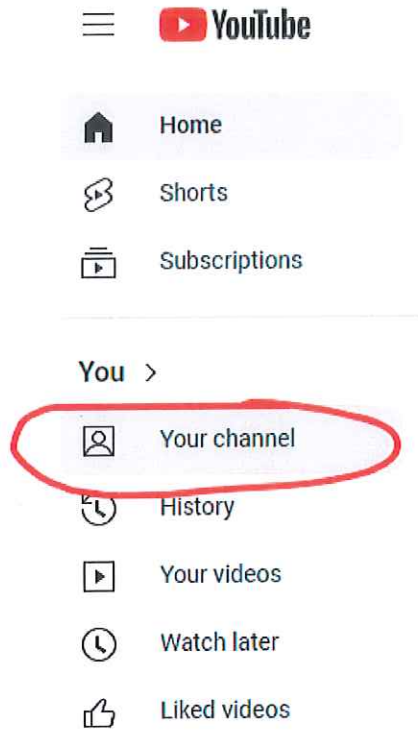


3. CLICK ON THE YOUTUBE ICON



YouTube

4. ON THE LEFT MENU SELECT "YOUR CHANNEL" IF THE MENU IS NOT OPEN, CLICK ON THE THREE BARS BESIDE THE ICON TO OPEN THE MENU



5. CLICK ON "LIVE"



Holiday Park Park and Recreation District

@HolidayPark-ParkandRecreation · 75 subscribers

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Community



UPCOMING

Holiday Park Park and Recreation District Trustee Meeting

Scheduled for 4/11/24, 7:00 PM

Notify me



UPCOMING

Holiday Park Park and Recreation District Workshop Trustee Meeting

Scheduled for 3/26/24, 9:00 AM

Notify me



UPCOMING

Holiday Park Park and Recreation District Trustee Meeting

Scheduled for 3/14/24, 7:00 PM

Notify me

MINIMIZE THIS WINDOW THEN GO TO NEXT STEP

6. OPEN OBS STUDIO USING THE OBS ICON (ON THE DESKTOP)



NOTE: WHEN THE OBS SOFTWARE OPENS YOU WILL SEE A VIDEO OF THE MAIN HALL

CHECK YOUR AUDIO SETTING AND DO A SOUND CHECK!

CLICK ON SETTINGS

CLICK ON AUDIO

VERIFY THE FOLLOWING TWO AUDIO SETTINGS

DESKTOP = HDMI MATRIX (INTEL(R) DISPLAY AUDIO

MIC/AUXILLARY AUDIO = MICROPHONE (2-USB AUDIO DEVICE)

GO TO MANAGE BROADCAST

SELECT EXISTING BROADCAST "TEST"

GO TO OUR YOUTUBE CHANNEL FROM A SECONDARY SOURCE (CELL PHONE OR OTHER TABLET)

COMPLETE A MIC SOUND CHECK IF YOU CAN HERE THE TEST ON THE CELL PHONE, END STREAM AND BEGIN QUEING ACTUAL MEETING.



7. CLICK "SETTINGS"

8. CLICK "AUDIO"

9. UNDER MIC/AUX CLICK "MICROPHONE (USB AUDIO DEVICE)"

10. CLICK ON "MANAGE BROADCAST" A BOX WILL POP UP TO SET UP THE BROADCAST.

CLICK "MANAGE BROADCAST"

11. CLICK ON "SELECT EXISTING BROADCAST"

TABLET PASSCODE = 5401

AUDIO

CONNECT TABLET TO "SOUNDCRAFT" WIFI BY SWIPING DOWN FROM TOP OF SCREEN

HOLD YOUR FINGER DOWN ON THE WIFI ICON 

WHEN THE CONNECTION SCREEN POPS UP, TAP ON "ALWAYS CONNECT"

OPEN GOOGLE CHROME THE MIXER SCREEN SHOULD DISPLAY

IF NOT

IN SEARCH BAR TYPE 10.10.1.1 AND THE MIXER SHOULD PROPOGATE IN THE LIST TAP IT
SELECT THE LARGER SCREEN SHOWING UI

THESE SETTINGS SHOULD BE DEFAULT AND NOT REQUIRE CHANGING UNLESS YOU ARE
WATCHING TV AND WISH TO ADJUST VOLUME. THE DEFAULT VOLUME IS IDEAL FOR MICS.

STAGE LIGHTING

FROM THE HOMESCREEN SWIPE DOWN FROM TOP TO CONNECT TO WIFI

CONNECT TO "SMART DMX INTERFACE"

WHEN THE CONNECTION SCREEN POPS UP, TAP ON "ALWAYS CONNECT"

TAP ON MY DMX GO APP

TAP ON THE COLOR WHEEL

TAP ON THE STOP SIGN IF NOT ALREADY SELECTED



should be selected

Color wheel

TO CHANGE COLORS TAP AND HOLD DOWN AND DRAG SMALLER CIRCLES WITHING COLOR WHEEL. TO REMOVE THE COLOR, DRAG OUT OF CIRCLE.



press down on the blue dot while sliding the bar downwards to dim and or turn lights off.

TO SHUT DOWN LIGHTS, PRESS DOWN ON THE BLUE DOT, SLIDE/DROP THE BLUE BUTTON DOWNWARDS TO DIM AND OR SHUT DOWN LIGHTS

THEN DISCONNECT FROM WIFI

NOTE: CLICKING ON PRESETS WILL BRING ALL LIGHTS BACK

IF LIGHTS DON'T CHANGE, MAKE SURE YOU ARE CONNECTED ON THE WIFI

YOU CAN ALSO REFRESH BY TAPPING THE THREE STACKED LINES IN LEFT UPPER CORNER AND TAPPING REFRESH.

PROJECTOR

HOOK UP DESIGNATED LAPTOP TO HDMI (LOCATED IN DRAWER WITH REMOTES)

USING THE PROJECTOR CONTROLLER, PRESS HDMI UNTIL IT GOES TO HDMI 1

TROUBLE SHOOTING GUIDE

PROCESS	ISSUE	TRY
LAPTOP START UP	MOUSE DOES NOT WORK	CHECK TO MAKE SURE FULLY PLUGGED INTO THE SPLITTER ALL THE WAY

These setback rules changes are taken from the January 31, 2024 Memorandum from our Attorney Andrew H. Cohen.

In this letter previously discussed in the February 27th Workshop of the Board of Trustees.

At that meeting, the Board determined that the setback changes as specified by the City of North Port Unified Land Development Regulations would not require changes to our Deed Restrictions, but would require that the **ACC Rules & Regulations** (specifically item #13 to be modified).

These changes are shown below:

OLD WORDING:

- #13 No coach may be placed upon any lot unless there is also affixed thereto a carport, a minimum of **sixteen (16) feet in length** by **eleven (11) feet wide** in the clear.
 - a. No coach, or structure, may be placed or erected on any lot closer than **six (6) feet** from the property line on the sides, **ten (10) feet** from the property line at the rear and **ten (10) feet** from the property line abutting the road. All measurements shall be from the base of the unit.
 - b. The front setback shall conform to the setback line established by adjoining units.
 - c. All siding used for coaches or other structures must be approved by the ACC.
 - d. Supports required for carports, or other structures, such as porches & sheds, should be constructed with aluminum, steel, or other approved material. Wood must be encased in either aluminum, vinyl siding, PVC sleeve, or painted to match the coach or painted white.

NEW WORDING:

- #13 No coach may be placed upon any lot unless there is also affixed thereto a carport, a minimum of **sixteen (16) feet in length** by **eleven (11) feet wide** in the clear.
 - a. No coach, or structure, may be placed or erected on any lot closer than **six (6) feet** from the property line on the sides, **ten (10) feet** from the property line at the rear, **ten (10) feet** from the property line abutting the road, **and fifteen (15) feet from the property line on the front**. All measurements shall be from the base of the unit.
 - b. The front setback shall conform to the setback line established by adjoining units.
 - c. All siding used for coaches or other structures must be approved by the ACC.
 - d. Supports required for carports, or other structures, such as porches & sheds, should be constructed with aluminum, steel, or other approved material. Wood must be encased in either aluminum, vinyl siding, PVC sleeve, or painted to match the coach or painted white.

083

Budget as of 3/21/.

New
Item #

Medium Term

29 Sunshades Purchase & Instalation	
Bocci	\$48,000.00
Pool1	\$32,000.00
Pool 2	\$52,000.00
Tennis	
Pickleball	
Shuffleboard	\$72,000.00
30 Outdoor Electrical and Outlets Repair	\$45,289.14
31 Ceramics Bldg Safety Upgrades(completed)	
32 ceramics bldg exhaust system (completed)	
33 PH 1 modifications to ADA Bathroom	
34 Plastic Sports Box repair/replacement	
35 Replace Plantings in front PH1	
36 Fix Worse Drainage Ditch Hole Issue on Palena	
37 Determine whether Phase 2 Drainage Ditch Holes on Pa	\$35,000.00
38 Fix Remaining Drainage Ditch Holes on Palena	
Scope Lines	\$45,300.00
Repair Lines	\$70,000.00
19 Tuscola Tree Replacement - Park Replacement	
15 Additional Trees for Tuscola Blvd Fund in Spring	\$5,313.00
69 Add'l Cameras for Compounds, Laundry, Parking Lots	\$9,665.26
TOTAL ESTIMATE TO COMPLETE	\$414,567.40

COLOR LEDGEND

Not started

Approved, in progress

Completed



Additional Pool Requests

Kathy Foxen <kathyfoxen7@gmail.com>

Thu 1/4/2024 11:05 AM

To: Carmella Coons, District Manager <carmella@holidayparknp.com>

Hi Carmella,

On occasion, there are several lap swimmers in the morning. I would like to propose extending the lap swim hours to 10:00. Very rarely - if ever - does anyone else go in the pool before 10:00. This would alleviate overcrowding from 8:00-9:00 am.

Also, please put a sign at the outdoor shower "Please do not urinate in this shower."

Thanks for your time.

Kathy Houp

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*"Do nothing out of selfish ambition or vain conceit, rather, in humility, consider others better than yourselves. Each of you should look not only to your own interests, but also to the interests of others."
Philippians 2:3-4*

(Proposed) TRUSTEE MEETING SCHEDULE FOR 2024-2025 SEASON

WORKSHOP MEETINGS @ 9AM 4 th Tuesday of every month Except June, July & August	REGULAR MEETINGS @ 7PM 2nd Thursday of every month Except June, July & August
9-24-24	10-10-24
10-22-24	11-14-24
11-26-24	12-12-24
Thursday 12-19-24 at 9AM	01-09-25
01-13-25	02-13-25
02-25-25	03-13-25
03-25-25	04-10-25
04-22-25	05-01-25

Possible needs for Special Summer Mtgs (Discuss at 3/26 Workshop).
These items were found in last year's summer meetings as possible
summer issues:

1. Need a list of yearly contract renewals (non should be during summer months)
2. Lawn Service contract (if we only go with a 3 month one with U.S. Lawns on 3/18)
3. Insurance Policy premiums (Aug. or Sept.)
4. Completed Audit by Surlee Shee Cramer & Miller (June)
5. Budget 2024 Budget Resolution (June)

Can we move the above items to outside summer months (i.e. pull forward into May or push to October)?