Revised 10/08/09 Revised 10/13/11 Revised 02/28/22 Revised 10/27/26
Revised 10/08/20 Revised 04/14/22 Revised 05/02/24

Holiday Park Park and Recreation District
Rules for Issuing and Receiving
Barcodes, Entry Codes & Proximity Cards

1. The following are eligible for Entry Codes, Directory Codes, Barcodes and myQ gate access.
   a. Owner Residents
   b. Non-Owner Residents
   c. Renters

   Barcodes can be purchased at the current rate posted in the District Office. myQ gate access is provided through the myQ Community App to eligible residents in accordance with District procedures.

   Limit one (1) Entry and Directory Code, two (2) per resident address. Residents owning two properties are eligible under one (1) property. Second property falls under the rules for resident type. i.e., Renter etc. myQ access is associated with the eligible resident and resident address, and may not be transferred or shared for unauthorized use.

   Entry Codes are four-digit codes that allow 24/7 access to the property and for your safety should be limited to immediate family residing in Holiday Park only. To use the current gate system, select Entry Code/Pin at the Call Box, enter the assigned Entry Code and select the blue Enter button.

   Directory Codes are six digit codes that are attached to your specified telephone number that allows you to open the gate from any location by simply hitting 9 on your telephone when you answer the incoming call. This code should be supplied to vendors, extended family, friends, and visitors for access, or you may instruct them to use the telephone registry system accessible at the front gate guest entrance. It is the responsibility of the resident to provide the office with a valid phone number for the Directory Code access activation. To use the current gate system, select Resident Search at the Front Gate Call Box, enter the 6-digit code, select the resident's name, it will call the Resident who will be able to open the gate by pressing the number 9.

   Barcodes: Eligible vehicles (those registered to Owners, Non-Owner Occupants and Renters) must be present when purchasing a Barcode and the Barcode will be placed on the eligible vehicle by ~~Park~~ District Office Personnel. NO Barcode will be given to any eligible resident to put on their own vehicle. If a vehicle is no longer in your possession or registered to you, after being issued a Barcode, please notify the District Office so it can be removed from the system.

2. The following are eligible for the myQ App, Entry Codes, and a Barcode limited to one (1) and only to a vehicle registered to the Staff member.
   a. Staff

All entry access including access to the myQ Community App, Entry Codes, and Barcodes must be deactivated in the myQ administrative portal upon Staff termination.

3. Leaving for the Season or Permanently
The office ***must*** be notified prior to leaving for the season or permanently. Owners, Non-Owner Occupants, Renters, and staff must notify the District Office when gate-access privileges should be deactivated or updated, including when residency, rental status, or employment ends.

4. Damaged, Lost or Stolen Barcodes- / Compromised Gate Access
Must be reported to the District Office immediately so they can be disabled. Holiday Park is not responsible for the cost to replace Damaged, Lost or Stolen Barcodes. Compromised Entry Codes or myQ access must also be reported to the District Office immediately so the affected access can be disabled, updated, or reissued as appropriate.

5. Replacement Barcodes
Replacement Barcodes can be purchased at the current rate as posted in the District Office.

6. Reissuance of Entry Codes
If you feel your entry code has been compromised, please notify the office immediately. The compromised Entry Code will be terminated, and a new Entry Code will be issued.

7. Unauthorized Use of Entry Codes, Barcodes, myQ Gate Access
Unauthorized Use of Entry Codes, Barcodes and myQ Gate Access is strictly prohibited and subject to violation in accordance with Holiday Park Park and Recreation District, General Rules and Regulations. For the safety and security of You, our Residents, if you suspect unauthorized use, please report it to the District Manager immediately. Any suspension or deactivation of gate-access credentials shall be administered consistent with District rules and applicable law and shall not prohibit lawful vehicular or pedestrian ingress to or egress from an owner's or occupant's property.