

**HOLIDAY PARK, PARK & RECREATION DISTRICT**  
**Board of Trustees Regular Meeting Minutes**  
Main Recreation Hall  
February 11, 2021 at 7:00 PM

 **DRAFT**

**I. Call to Order**

The meeting was called to order by Chairperson Richard Gortz at 7:00 PM.

**II. Pledge of Allegiance**

**III. Roll Call**

Taken by: Barbara Vitolo

Present: Chairperson Richard Gortz, 1<sup>st</sup> Vice Karin Anderson, Treasurer Don LaMaster, Secretary Cheryl Morris, Trustees Bob Bachman, Mike Nasalski and Jim Oliver, and Sergeant at Arms George Clinch.

Absent: Excused Kenn Judd and Betty Hart.

**IV. Approval of previous meeting minutes:**

Motion to approve the minutes from the previous meeting of January 14, 2021, by Bob Bachman, 2<sup>nd</sup> by Don LaMaster. Motion passed.

**V. Manager's Report:**

No Report currently.

**VI. Treasurer's Report:**

See attached report

**VII. Chairperson's Report:**

After tonight's meeting there will be time for each candidate to make a short 3 minute statement. The new District Manager, Bob Duncan will be on site beginning Monday, February 15, 2021. I do suggest that he is given a little time to get acclimated before everyone comes in to meet him.

**VIII. Trustee Committee Reports:**

Cheryl Morris stated that the front exit gate was down for a time this week. Cheryl had the building monitor on duty check to see if there was any accident or incident that caused the issue. Nothing unusual appeared on the cameras.

Karin Anderson stated that the issue from the last meeting with the dogs has been addressed. Karin also stated that the compounds can be restricted with the new fine policy and there will be updates to the Rules and Regulations to address these changes. Don LaMaster stated that in the Park Manager's absence the Maintenance department has been working hard with mulching and trimming.

Jim Oliver had no report.

Mike Nasalski had no report.

Bob Bachman had no report.

Dick Gortz reported that Early Voting at the Election Office begins March 1<sup>st</sup> and runs until March 6<sup>th</sup>. Voting in Holiday Park will be on March 9<sup>th</sup> and the new trustees will be seated at the March 11<sup>th</sup> organizational meeting.

**IX. Resident Comments:**

None

**X. Old Business:**

None

**XI. New Business:**

1. Resolution: Schedule of Fines.

**Motion to approve the resolution by Bob Bachman, 2<sup>nd</sup> by Cheryl Morris. Motion passed.**

Dick Gortz stated that this is only the resolution, the procedure will be determined later. Future workshops will determine the procedure and then residents will be notified of the decision. The Park will use multiple avenues to disseminate the information.

Mike Nasalski stated he was impressed with the work on the resolution.

2. Application Non-Pet Section: 5460 Joy Ct.

**Motion to approve the application by Jim Oliver, 2<sup>nd</sup> by Don LaMaster. Motion passed.**

Cheryl Morris questioned why the application was brought to the meeting.

Don LaMaster stated that the process was for the District Manager to approve the application and then one Trustee would sign the application. The Board of Trustees was used in lieu of a manager.

**XII. Supplemental Items:**

Home Caregiver application for Carmela Caruso.

**Motion to approve the application by Jim Oliver, 2<sup>nd</sup> by Bob Bachman. Motion passed.**

**XIII. Trustee Comments:**

Bob Bachman questioned the minutes from the workshop concerning the clarification wanted by the ACC and the Board of Trustees. The biggest issue seems to be the shed requirements.

Cheryl Morris stated that the ACC should make a recommendation concerning shed rules.

Jim Oliver stated as a past member of the ACC, our priority is to get projects approved and completed, as long as they are in the scope of what is allowed.

Hal Strang, ACC member, stated that the committee would like to discuss rules with the Board of Trustees. Many of the rules are ambiguous and the committee tries to be fair with all residents.

Cheryl Morris stated that she would like to add to the workshop agenda the revised Trustee Job Descriptions, the Procurement Policy, and the Conditions of Employment.

Dick Gortz agreed to add them to the agenda

Don LaMaster stated that La Casa Mobile Home Park is trying to get someone to come in and give the residents the Covid Vaccine. Don also stated that AARP taxes are going well.

Dick Gortz stated he is in contact with Walgreens to issue Covid Vaccines to the Holiday Park Residents when the vaccine becomes available.

Mike Nasalski questioned the pool rules and how they are being communicated to the residents. It was determined that sign-up sheets would again be placed at both pools. Dick Gortz stated that this is the last Trustee Meeting for Mike Nasalski and thanked him for his hard work and participation.

Bob Bachman stated that as Deb Perla is going to be a Trustee, the ACC will be looking for volunteers.

Karin Anderson stated she is working with CVS pharmacy for the Covid Vaccine when it becomes available.

Wanda Miles thanked the Trustees who are working to get the Covid Vaccine distributed in the Park. Residents should contact their representatives and the Governor to help.

**XIV. Resident Comments:**

Len Oen stated that the problem with the dog at 6687 Haele is ongoing.

Dick Gortz stated that the issue with the caregiver at that address should be taken care of this week. The caregiver was given 21 days to leave the premises and hopefully will take the dog.

**Motion to adjourn the meeting by Karin Anderson, 2nd by Don LaMaster.**

Meeting adjourned at 8:02 PM.

Respectively Submitted,



Barbara Vitolo

Bookkeeper, Holiday Park

Approved By,



Cheryl Languirand Morris

Secretary, Board of Trustees