



## HIBNER + LEVINE & ASSOCIATES

400 South Tamiami Trail, Suite 180

Venice, Florida 34285

### HOLIDAY PARK - REMODELING AND RENOVATIONS COMMUNITY FACILITIES BUILDING

#### MEETING NOTES

Wednesday, March 15, 2023 - 9:30 a.m.

An on-site Progress Meeting was held at Holiday Park - Remote Office; the meeting was attended by: Carmella Coons, John Rabideau, Steve Grossl, Ernie Mitchell and Rick Weber (Holiday Park), Steve Kelle, Jay Giles (Wessel Construction), and Jennifer Smith (Hibner + Levine & Associates).

Jay, Wessel Superintendent, updated everyone with the current progress of the project. The Owner had the kitchen hood installed on the roof; all trim had been installed and was painted; the acoustical clouds were completed and the electricians are finishing up with installing cloud lighting; the granite had been installed; the plumbers were on site working on the finish plumbing; and exterior doors in the pool bath storage and exterior storage were completed. He also stated the roofers have been on site and completed their work.

The electrical and above electrical inspections are scheduled for Friday; once passed, the acoustical tiles will be installed. The kitchen pass thru roll up door was on site and would be installed in the near future. The glass was measured for the reception window and is expected to take 3 weeks to fabricate. The start up of the mini split will be occurring in the next week. The installation of the soffit and fascia on the new back roof is scheduled for the next ten ( 10 ) days, in which they will repair the owners gutters and downspouts in that area, to make them work and drain properly. Final paint would occur as one of the last items.

The approval of the exterior flooring to the pool area was discussed. Owner inquired about the timeline associated with this installation. Steve, Wessel, explained concrete slab is being poured early next week between the Community hall and the pool pavers, but they need to have the existing concrete areas floated and cured. Once cured the top coat product would be applied. He indicated the complete process would take approximately two ( 2 ) weeks. It was decided that Steve, Wessel, would try to schedule this starting Monday, March 20<sup>th</sup>, and would let the owners know asap if that start date was possible. It was noted that all areas receiving product must be closed the entire time, which includes the walk way to the pool and laundry. Following the meeting, during the walk thru, Jennifer made the selection of "Sandalwood" for the color selection of the rear flooring coating.

Owners explained the sewer/septic situation and stated that they are handling it completely, and it will not effect the Contractor with the site completion. Steve, Wessel, indicated they would move forward on the curbing and patching work.

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During the on-site walk thru, the front exterior entrance area, which was carpeting over a concrete slab, was observed. It was decided while the rear concrete floor was being worked on, the Contractor would add the front entrance area to their scope of work.

The next scheduled progress meeting is scheduled for Wednesday, March 22, 2023 at 9:30 a.m.

END OF REPORT

c.c. Holiday Park  
Wessel Construction Corporation







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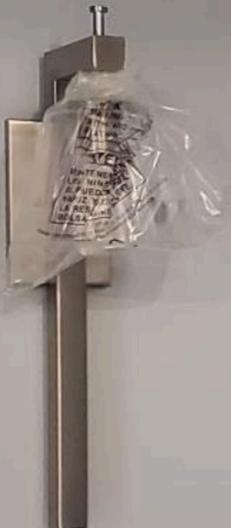
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