

**Holiday Park, Park & Recreation District  
Special Meeting Minutes  
July 12, 2022**

- I. **Call to Order** by Chairperson Karin Anderson @ 9am
- II. **Pledge of Allegiance**
- III. **Roll Call**

Taken By: Lisa Hoover

Present: Chairperson Karin Anderson, Treasurer Don LaMaster, Secretary Sharon O'Reilly, Trustee Deborah Perla, Trustee John Rabideau, Trustee Donna Mills, District Mgr. Bob Duncan, and Sergeant-at-arms Bob Burleigh  
Absent: 1<sup>st</sup> Vice Chair Ken Judd, 2<sup>nd</sup> Vice Chair Bob Bachman and Trustee Jim Oliver

- IV. **Resident Comments**

None

- V. **New Business**

- 1. Bonded Commencement of Notice

Karin informed the Board that she still had not received the Bonded Notice of Commencement from Wessel but would like the board to move forward with the approval so she could sign it as soon as possible. **Motion to approve the Bonded Notice of Commencement from Wessel Construction by Sharon O'Reilly, 2<sup>nd</sup> by Donna Mills.** Don LaMaster wanted an idea of the cost and was informed that generally 1 or 2 % is standard. **Motion carried.**

- VI. **Supplemental Items**

- 1. Plumbing

Bob Duncan presented bids and explained the process on how the pipes can be re-lined, to extend their lifespan. **Motion to approve the bid from Mike Douglass Trenchless Technologies for \$38000 by Don LaMaster, 2<sup>nd</sup> by Deb Perla.** There was a question concerning a sewer gas smell that can sometimes be smelled at the pool by Deb Perla. Bob explained that is coming from the vents from the old shower areas and will be disconnected from the new work. **Motion carried.**

- 2. Pool lighting

Bob Duncan presented the bid from Outdoor Lighting for the pools. He also advised that he has not had companies such as Tampa Bay lighting respond back to him. **Motion to discuss the pool lighting by John Rabideau, 2<sup>nd</sup> by Don LaMaster.** This should be put off till next year. Deb Perla feels that with all the things that will not be available during the renovation the pool would be important to complete for the residents. Donna Mills inquired as to how

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many actual hours of time would we get to use the pool and how many will actually use it. Is it worth the cost? Karin Anderson understands both sides but thinks we should wait. John Rabideau asked if we have the funds. Don states there is no additional funds for this project and the priority this year is the renovation. Sharon O'Reilly says we need to prioritize other concerns. This can be brought back to the board at a later date.

**Motion not carried.**

3. Big Fish Technologies

Karin Anderson wants to bring in the bid from Big Fish Technologies because it needs to be done during construction. They will work with the construction company. This will bring a lot of plus to all the District / ARC activities. She asked for a motion to approve the bid. **Motion to approve the bid from Big Fish Technologies for the audio/video systems for the Ph 1 Main Hall @ \$43,326 by Donna Mills, 2<sup>nd</sup> by Don LaMaster.** Don asked that the Pandora service be removed and add headsets for Bingo. Don also reminded everyone that this is part of the renovation and payment will come from the bond. **Motion to approve the bid with the changes by Don LaMaster, 2<sup>nd</sup> by John Rabideau, motion carried.**

4. Construction Committee

Karin Anderson wanted to form a Construction Committee consisting of experienced residents to help out during construction. Don LaMaster asked Karin if she understood enough for discussions on construction and offered his services to cover for the District Manager as he has personally done some construction himself. Karin Anderson advised she would think on that. Don LaMaster feels it is not a good idea to have too many opinions, feels it should only be Steve and a Trustee. Deb Perla agrees, no residents. Donna Mills concurred, if we don't feel secure with the architect and construction companies' knowledge why are we paying them? Consensus was no committee. **Karin Anderson will fill in as representative for the District when Bob leaves and until New Manager can take over, motion by John Rabideau, 2<sup>nd</sup> by Don LaMaster, motion carried.**

5. Updates on District Manager Candidates

Karin Anderson advised the Board on the few applications she had reviewed from prior to when Bob was hired and the one new one received. John Rabideau inquired on the time frame that we would get started on the process, feels we should not delay too long and lose the ones that have already shown interest. Consensus agreed. Karin advised 2 options to move forward on the interview portion and presented Option 1: with Trustee and residents have a committee to interview prospective candidates and Option 2: Trustees pick top 5 applicants they like and interview them individually. Trustees can do so by phone or zoom for interview. Karin also informed the Board and residents that as long as a quorum of Trustees are physically present for a meeting, then those not present can via video or phone to take part in the meeting as well as vote. This information comes from the attorney. Consensus was for Option 2.

6. Trustee Room

Karin Anderson informed the Board that during the meeting with Wessel, a discussion ensued on the condition of the Trustee Room. One thing that was discovered when Bob had the staff open up the locked closet that was used when Comcast Communications use to have the Park Channel, was the air vent for the A/C was inside. Its no wonder it was always so hot in the room. This led to the discussion on some changes that would revamp the Trustee room such as ceiling fans, paint, etc., as well as a discussion on making use of the other closet, to house the AV equipment. **Motion to revamp the Trustee Room by John Rabideau, 2<sup>nd</sup> by Don LaMaster, motion carried.**

VII. Trustee Comments

None

VIII. Residents Comments

Miriam Sermersheim – Concerning the pools, please remember that people who cannot be in the sun or going thru chemo treatments need to be considered in this decision on the pool lighting.

Linda Grimes - wants the pool issues , such as the drinking to be handled. Karin advised her that she has been attempting to educate residents concerning the Pool Rules & Regulations.

IX. Adjournment

**Motion to adjourn the meeting by John Rabideau, 2<sup>nd</sup> by Don LaMaster. Motion carried.**

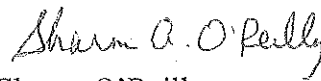
Meeting adjourned at 9:47am.

Respectfully Submitted,

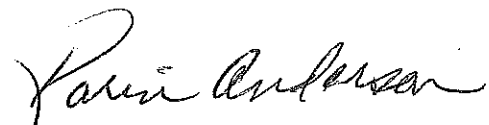


Lisa Hoover  
Admin, Holiday Park

Attested to,



Sharon O'Reilly  
Secretary, Board of Trustees



Karin Anderson  
Chairperson, Board of Trustees